

No. EDN-C-A(9)2/2022-L
Government of Himachal Pradesh
Department of Elementary Education
(Education-C Section)

From:

The Secretary (Education) to the
Government of Himachal Pradesh.

To

The Director, Elementary Education,
Himachal Pradesh, Shimla-1.

Dated: Shimla-2, the

17th August, 2024.

Subject: - Guidelines for the shifting of existing students, teaching & non-teaching staff, office record, infrastructure etc. in respect of merged GPS/GCPS/GMS and de-notified GPS/GCPS/GMS.

Sir,

I am directed to refer to the subject indicated above and to say that Government has notified the merger of GPS/GCPS/GMS schools (having 5 or less than five student enrolment) with the nearest schools and also de-notified GPS/GCPS/GMS having zero student enrolment.

In this regard, for shifting of existing students, teaching & non-teaching staff, infrastructure, office record and other stock items etc. of these merged/de-notified schools, following directions/instructions are issued :-

1. Shifting of Existing Staff :

1.1 The Existing teachers posted in these Schools shall be transferred to the nearby Institution of Excellence or Schools with large enrolment against vacancies. In case of Institutions of Excellence, if the sanctioned posts are less than five, the teacher may be transferred along with the post. However, not more than five teachers shall be posted in an IeE, except if it is required as per minimum PTR norms.

The above shifting/transfers will be done with prior approval of Government/Secretary & thus a proposal be sent to this effect immediately.

1.2 The services of Multi-Task Worker /Water Carrier shall remain at the disposal of concerned BEEOs.

2. Shifting of Students:

The students enrolled in a school to be merged shall be shifted to the merged schools or the schools of their choice. The Director of Elementary Education, Deputy Directors Elementary Education and Principal/CHT of the complex/cluster school concerned shall be responsible for smooth transition of the students and it shall be their personal responsibility that there shall not be any dropout.

3. Office Record:

3.1 The official record of a de-notified GPS shall be kept in the concerned Centre School, and the record of a de-notified GMS shall be kept in the concerned cluster Senior Secondary School.



3.2 The record of merged GPS/GMS shall be kept in the concerned GPS/GMS with which that school is being merged.

4. **Other Stock Items :**

4.1 Furniture, Books, Sports equipment's, musical instruments or any other stock item of a de-notified/Merged GPS/GMS shall be allotted to any needy school with larger enrolment falling within the complex of concerned CHT/Principal.

5. **Sanctioned Posts :**

5.1 The sanctioned posts of all categories of District Cadre teachers i.e. JBT/HT/CHT/C&V etc. shall stand transferred to a common pool to be maintained at District Level by the concerned Deputy Director Elementary Education.

5.2 The sanctioned posts of TGTs shall be transferred to a State Level Common Pool to be maintained at Directorate level.

5.3 The State Government shall consider to allot Posts from the respective common pool to any Institution of Excellence /any other school on the proposal of Director, Elementary Education and on the basis of need/requirement.

6. **Land & Buildings :**

6.1 The ownership & possession of the land and buildings of the de-notified & merged Schools shall continue to remain with the Education Department.

6.2 These assets can be put to use with the help and coordination of concerned Gram Panchayat/Urban Local Bodies for the purposes of Library/Gym/ Sports Complex, etc.

7. **Responsibility for implementation of above Guidelines :**

7.1 It shall be the duty of Director Elementary Education, Deputy Directors Elementary Education & Principal/CHT of the complex/cluster school to ensure implementation of these directions in letter and spirit.

Yours faithfully,

(Sunil Verma)

Joint Secretary (Education) to the
Government of Himachal Pradesh

August, 2024

Endst. No. EDN-C-A(9)2/2022-L Dated, Shimla-171002

Copy forwarded to the following for information and necessary action :-

1. The Director, Higher Education, Himachal Pradesh, Shimla-171001.
2. P.S. to the Hon'ble Education Minister, H.P, Shimla-2.
3. Guard File.

Joint Secretary (Education) to the
Government of Himachal Pradesh